

policy, or

Health and Safety Reminders

Inform friends, relatives, and/or professors of your whereabouts. Make sure

personnel in conversation, email, or on Facebook, Twitter, Snapchat, LinkedIn or any other social media site. Photos should not be taken unless expressly permitted by your supervisor. Some locations may not permit any photography in order to maintain confidentiality of clients and/or staff.

In Case of Emergency or Other Concerns

If concerns of a serious nature arise, including but not limited to accidents, violent or pre-violent behaviors, or harassment, immediately contact your site supervisor or higher management AND your College site coordinator. If something said or done at the site makes you uncomfortable and/or may be inappropriate or illegal, you should inform your site supervisor and your College site coordinator at the earliest opportunity.

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