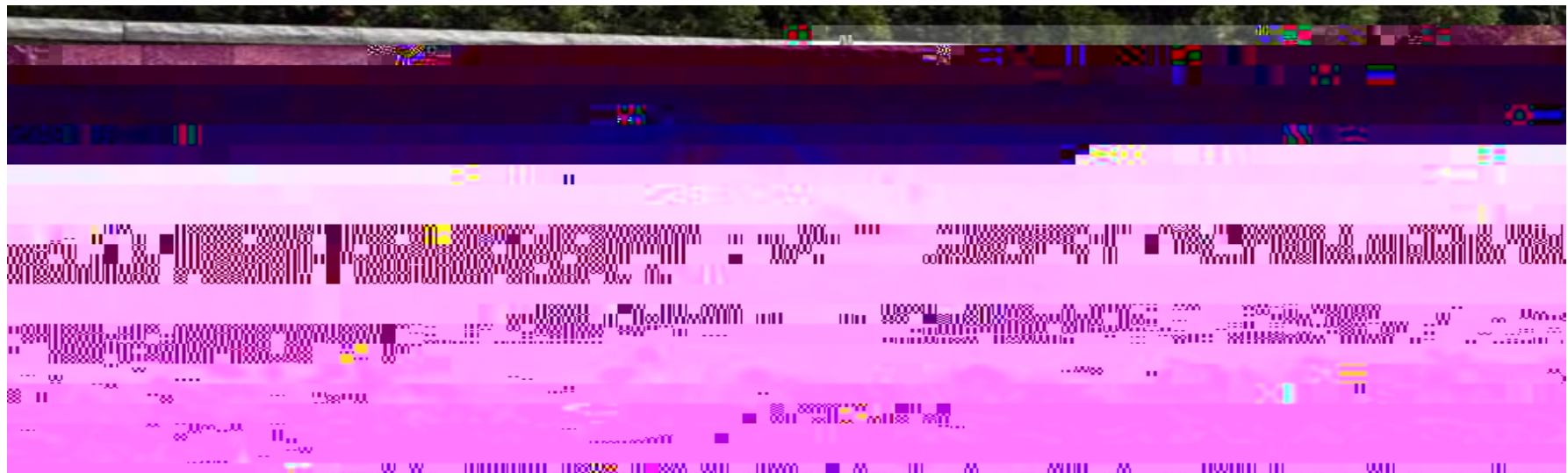


# WELCOME TO ADP WORKFORCE NOW TIME CARD SYSTEM

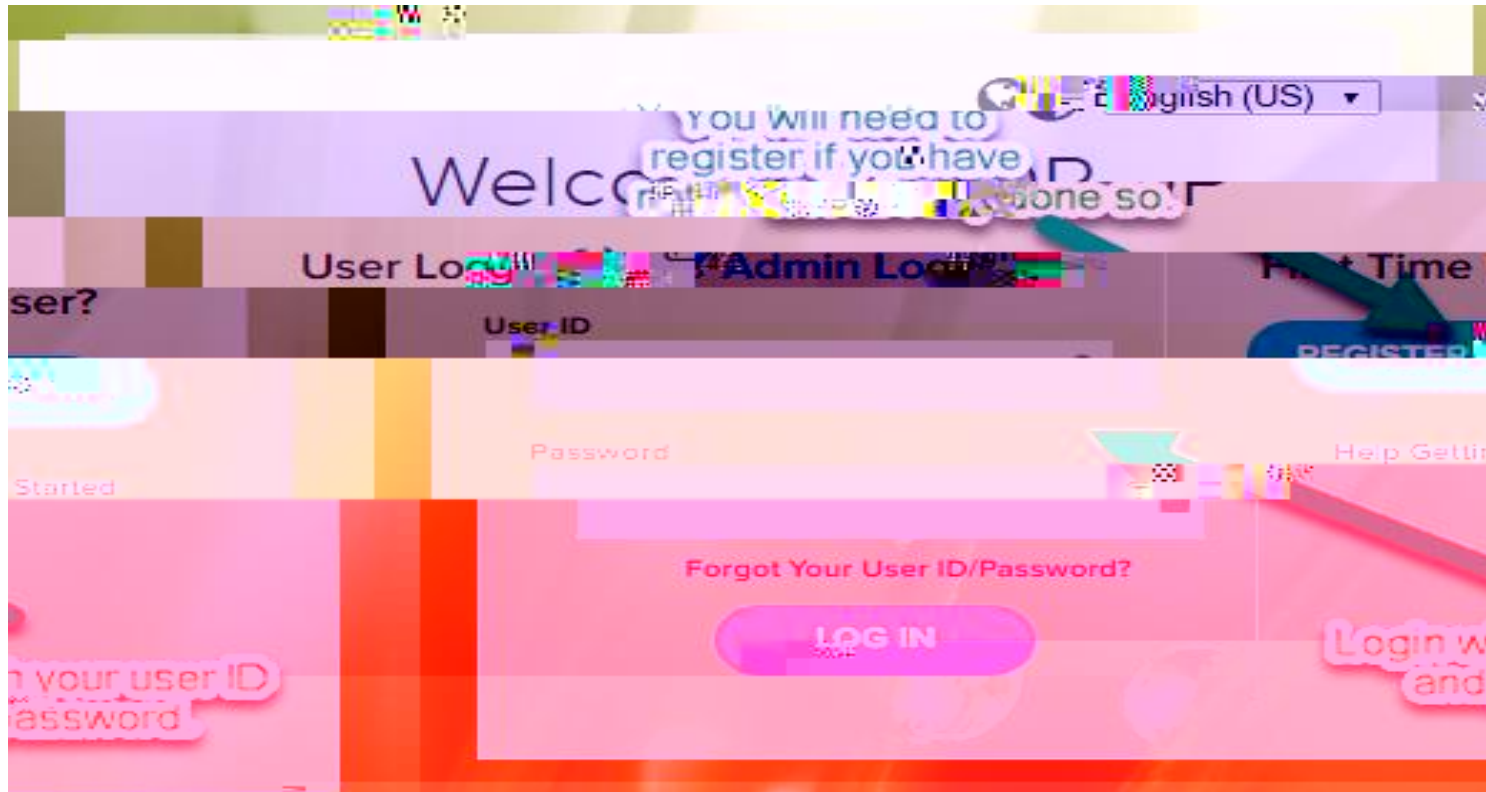
On ADP Workforce Now

<https://workforcenow.adp.com>



# LOG INTO ADP WORKFORCENOW

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Benefit Contact Information

Welcome to Daemen!

BCBS Wellness: 1-888-993-3079 or [bcbswvny.com](http://bcbswvny.com)

Glucerna Vision: 1-800-927-5200 or [www.vision.com](http://www.vision.com)

M&T Flex-Spending: 1-855-680-0897 or [mflex@allegis.com](mailto:mflex@allegis.com)

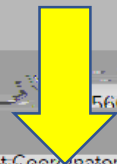
Please access various employee forms via Daemen's

Lincoln Life & Employee Assistance Pro [www.lfg.com](http://www.lfg.com)

Ursula Wolff, Payroll Director, ext. 6225

Daemen Employees forms

566-7883



Time 7638

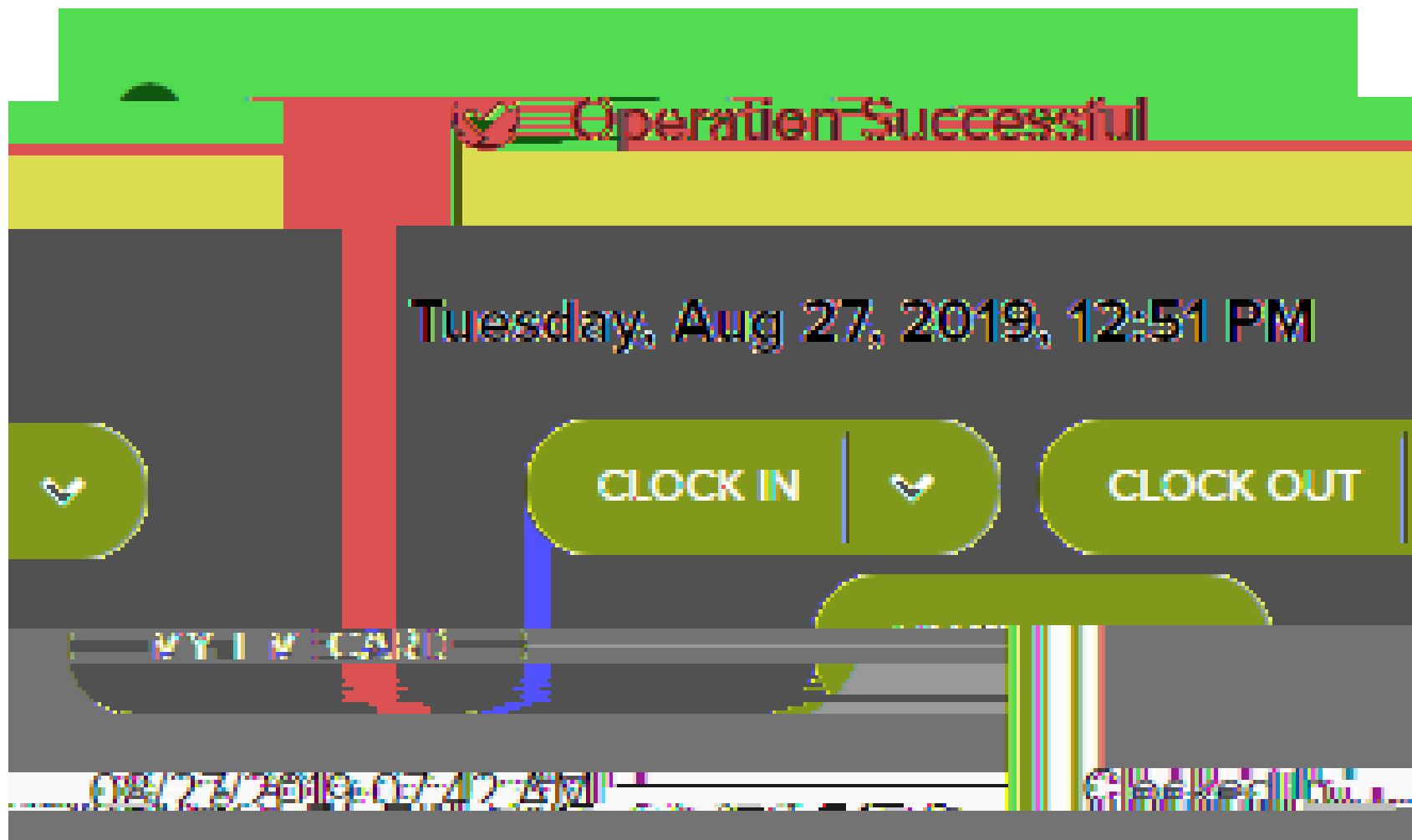
Samantha Majars, Employment Coordinator, ext.

CLOCK IN

CLOCK OUT

MY TIMECARD

# My Time



# TIME CARD VIEW

For additional Time & Attendance Supervisor training through ADP Learning Bytes, please paste the following address into your browser:

# Using the ADP Mobile Application Another Option to Record your Time

) h'U o \ your user name  
and password @ your  
screen to reset your password. Please ensure that you allow the app to identify your location, this is required if you are using it to punch in and out.  
) ‡ @@

Step 1: Log in

Step 2: # h

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